**Bank reconciliation**

Name of smaller authority: Swardeston Parish Council

County area (local councils and parish meetings only): South Norfolk

**Financial year ending 31 March 2018**

Prepared by Carole Jowett – Parish Clerk

Date 28 April 2018

|  |  |  |
| --- | --- | --- |
| Balance per bank statements as at 31 March 2018: | £ | £ |
|  |  |  |
| Current account 78377760  Easy saver account 78378160 | 7899.46  1553.63 |  |
|  |  |  |
|  |  |  |
| Petty cash float (if applicable) | 0.00 |  |
| Less: any unpresented cheques at 31 March 2018 | 0.00 |  |
|  |  |  |
|  |  |  |
| Add: any un-banked cash at 31 March 2018 | 0.00 |  |
|  |  |  |
| Net balances as at 31 March 2018 (Box 8) |  | 9453.09 |
|  |  |  |
| ***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:*** | | |
| **CASH BOOK:**  Opening Balance 1 April 2017 (Prior year Box 8)  Add: Receipts in the year  Less: Payments in the year |  | 2437.77  12165.85  5150.53 |
| Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8) |  | 9453.09 |