**NOTICE OF A MEETING OF SWARDESTON PARISH COUNCIL**

**29 Churchfields email: carole.jowett@btinternet.com**

**Hethersett Tel: 01603 812708**

**Norwich Clerk: Carole Jowett**

**NR9 3AF**

**TO BE HELD ON-LINE VIA ZOOM USING LINK**

[**https://us04web.zoom.us/j/74885945394?pwd=UjVoMXR4UUl6T09QQ0M5THlJTWZGUT09**](https://us04web.zoom.us/j/74885945394?pwd=UjVoMXR4UUl6T09QQ0M5THlJTWZGUT09)

**Or via the app MEETING ID: 748 8594 5394 PASSWORD: 2zWYh6**

**ON THURSDAY 9TH JULY 2020 AT 7.30PM**

Signed: C Jowett Carole Jowett

**5th July 2020** Clerk to the Council

AGENDA

1. To consider apologies for absence
2. To receive declaration of interests in items on agenda
3. Resolution to adjourn the meeting for public participation and District/County Councillor reports
4. To confirm minutes of the meeting held on 11th June 2020 and review matters arising
5. To receive an update on COVID-19 and its effect on the village
6. To review the play area inspection and agree any action required
7. To consider any action on the offshore wind farms
8. To consider any action required on overgrown hedges
9. To confirm the check on the defibrillator
10. Finance
    1. To review and agree the financial statement to 9th July 2020
    2. To review and agree the accounting statements for 2019/2020
    3. To agree and sign the AGAR certificate of exemption for 2019/20
    4. To agree invoices for payment in accordance with budget

BACS £99.00 Playsafety Ltd Play area annual inspection

BACS £178.44 Norse Eastern Ltd Grounds maintenance

BACS £92.49 C Jowett Clerks salary

BACS £61.60 HMRC PAYE

1. To consider correspondence received
2. To adjourn the meeting for public participation
3. To consider agenda items for the next meeting on 13th August 2020 at 7:30 on Zoom