**NOTICE OF A MEETING OF SWARDESTON PARISH COUNCIL**

**29 Churchfields email: carole.jowett@btinternet.com**

**Hethersett Tel: 01603 812708**

**Norwich Clerk: Carole Jowett**

**NR9 3AF**

**TO BE HELD ON-LINE VIA ZOOM USING LINK**

[**https://us04web.zoom.us/j/73414746249?pwd=Q216cTN4a2lBY01kTEI0cUJIOE1EUT09**](https://us04web.zoom.us/j/73414746249?pwd=Q216cTN4a2lBY01kTEI0cUJIOE1EUT09)

**Or via the app MEETING ID: 734 1474 6249 PASSWORD: 2Fe83i**

**ON THURSDAY 11TH JUNE 2020 AT 7.30PM**

Signed: C Jowett Carole Jowett

**7th June 2020** Clerk to the Council

AGENDA

1. To consider apologies for absence
2. To receive declaration of interests in items on agenda
3. Resolution to adjourn the meeting for public participation and District/County Councillor reports
4. To confirm minutes of the meeting held on 14th May 2020 and review matters arising
5. To receive an update on the COVID-19 and its effect on the village
6. To consider any action on the offshore wind farms
7. To confirm the check on the defibrillator
8. To consider and agree any comments on planning application 2020/0874

Proposal: Erection of sunroom and cart lodge including B1(a) new office Location: Cavell Barn The Common Swardeston NR14 8DZ

1. Finance
   1. To review and agree the financial statement to 11th June 2020
   2. To agree invoices for payment in accordance with budget

BACS £92.49 C Jowett Clerks salary

BACS £61.60 HMRC PAYE

BACS £178.44 Norse Eastern Ltd Grounds maintenance

1. To review and agree the annual governance statement
2. To consider correspondence received
3. To adjourn the meeting for public participation
4. To consider agenda items for the next meeting on 9th July 2020 time and venue to be confirmed and meeting close