**NOTICE OF A MEETING OF SWARDESTON PARISH COUNCIL**

**29 Churchfields email: carole.jowett@btinternet.com**

**Hethersett Tel: 01603 812708**

**Norwich Clerk: Carole Jowett**

**NR9 3AF**

**TO BE HELD ON-LINE VIA ZOOM**

**VIA THIS LINK:** [**https://us04web.zoom.us/j/72059685354**](https://us04web.zoom.us/j/72059685354)

**If using the app use** **MEETING ID: 720 5968 5354**

**ON THURSDAY 14TH MAY 2020 AT 7.00PM**

Signed: C Jowett Carole Jowett

**8th May 2020** Clerk to the Council

AGENDA

1. To consider apologies for absence
2. To receive declaration of interests in items on agenda
3. Resolution to adjourn the meeting for public participation and District/County Councillor reports
4. To confirm minutes of the meeting held on 9th April 2020 and review matters arising
5. To receive an update on the COVID-19 and its effect on the village
6. To consider any action on the offshore wind farms
7. To nominate 2 parish council trustees to the village hall trust
8. Finance
   1. To review and agree the financial statement to 14th May 2020
   2. To review and agree asset register
   3. To agree invoices for payment in accordance with budget

BACS £417.65 BHIB Ltd Insurance premium

BACS £92.49 C Jowett Clerks salary

BACS £61.60 HMRC PAYE

BACS £178.43 Norse Eastern Ltd Grounds maintenance

1. To consider correspondence received
2. To adjourn the meeting for public participation
3. To consider agenda items for the June meeting 11th June 2020 time and venue to be confirmed
4. Close