**NOTICE OF A MEETING OF SWARDESTON PARISH COUNCIL**

**29 Churchfields email: carole.jowett@btinternet.com**

**Hethersett Tel: 01603 812708**

**Norwich Clerk: Carole Jowett**

**NR9 3AF**

**TO BE HELD ON-LINE VIA ZOOM USING LINK**

[**https://us04web.zoom.us/j/74885945394?pwd=UjVoMXR4UUl6T09QQ0M5THlJTWZGUT09**](https://us04web.zoom.us/j/74885945394?pwd=UjVoMXR4UUl6T09QQ0M5THlJTWZGUT09)

**Or via the app MEETING ID: 748 8594 5394 PASSWORD: 2zWYh6**

**ON THURSDAY 12TH NOVEMBER 2020 AT 7.30PM**

Signed: C Jowett Carole Jowett

**7th November 2020** Clerk to the Council

AGENDA

1. To consider apologies for absence
2. To receive declaration of interests in items on agenda
3. Resolution to adjourn the meeting for public participation and District/County Councillor reports
4. To confirm minutes of the meeting held on 8th October 2020 and review matters arising
5. To review the play area and consider any reopening requirements
6. To receive an update on COVID-19 and its effect on the village
7. To consider and agree any comments on Norfolk County Council’s budget consultation 20/21
8. To consider any action on the offshore wind farms
9. To consider a subscription to Zoom
10. To confirm the check on the defibrillator
11. Finance
    1. To review and agree the financial statement to 12th November 2020
    2. To consider and agree a donation for churchyard maintenance
    3. To review and consider budget requirements for 21/22
    4. To agree invoices for payment in accordance with budget

BACS £178.44 Norse Eastern Ltd Grounds maintenance

BACS £95.14 C Jowett Clerks salary

BACS £63.20 HMRC PAYE

BACS tbc Swardeston PCC Donation for churchyard maintenance

1. To consider correspondence received
2. To adjourn the meeting for public participation
3. To consider agenda items for the next meeting on 10th December 2020 at 7:30 by Zoom