**NOTICE OF A MEETING OF SWARDESTON PARISH COUNCIL**

**29 Churchfields email: carole.jowett@btinternet.com**

**Hethersett Tel: 01603 812708**

**Norwich Clerk: Carole Jowett**

**NR9 3AF**

**TO BE HELD ON-LINE VIA ZOOM USING LINK**

[**https://us04web.zoom.us/j/74885945394?pwd=UjVoMXR4UUl6T09QQ0M5THlJTWZGUT09**](https://us04web.zoom.us/j/74885945394?pwd=UjVoMXR4UUl6T09QQ0M5THlJTWZGUT09)

**Or via the app MEETING ID: 748 8594 5394 PASSWORD: 2zWYh6**

**ON THURSDAY 10TH SEPTEMBER 2020 AT 7.30PM**

Signed: C Jowett Carole Jowett

**4th September 2020** Clerk to the Council

AGENDA

1. To consider apologies for absence
2. To receive declaration of interests in items on agenda
3. Resolution to adjourn the meeting for public participation and District/County Councillor reports
4. To confirm minutes of the meeting held on 13th August 2020 and review matters arising
5. To receive an update on COVID-19 and its effect on the village
6. To consider and agree comments on planning application 2020/1509

Proposal: Conversion of adjoining existing single storey barn and erection of front porch to provide main entrance, including internal alterations and changes to fenestration of dwelling. Conversion of existing garage to provide first floor annexe, to raise roof height and addition of rooflights and balcony area.

Location: The Old Bakery High Common Swardeston NR14 8DL

1. To review the play area and consider any requirements to reopen the area
2. To consider any action on the offshore wind farms
3. To consider any action required on overgrown hedges
4. To consider and agree arrangements to cut the play area hedge
5. To discuss and agree arrangements for the litter pick
6. To consider and agree action on environmental issue affecting residents
7. To confirm the check on the defibrillator
8. Finance
   1. To review and agree the financial statement to 10th September 2020
   2. To review and agree the annual CIL report
   3. To agree invoices for payment in accordance with budget

BACS £178.44 Norse Eastern Ltd Grounds maintenance

BACS £92.49 C Jowett Clerks salary

BACS £61.60 HMRC PAYE

1. To consider correspondence received
2. To adjourn the meeting for public participation
3. To consider agenda items for the next meeting on 8th October 2020 at 7:30 by Zoom