**NOTICE OF A MEETING OF SWARDESTON PARISH COUNCIL**

**29 Churchfields email: carole.jowett@btinternet.com**

**Hethersett Tel: 01603 812708**

**Norwich Clerk: Carole Jowett**

**NR9 3AF**

**TO BE HELD AT SWARDESTON VILLAGE HALL**

**ON THURSDAY 13TH OCTOBER 2022 AT 7.30PM**

Signed: C Jowett Carole Jowett

**9th October2022** Clerk to the Council

AGENDA

1. To consider apologies for absence
2. To receive declaration of interests in items on agenda
3. Resolution to adjourn the meeting for public participation and District/County Councillor reports
4. To confirm minutes of the last meeting held on 8th September 2022 and review matters arising
5. To consider and agree a donation of £200 to FoSCOM
6. To consider and agree a generic email address for the parish council
7. To consider possible road-crossing options for the Main Road
8. To consider remedial works to the play area
9. To consider any action on the offshore wind and solar farms and East Anglia GREEN
10. To receive an update on the defibrillator
11. To review and update the asset register
12. To review planning application 2022/1743

Proposal: Single storey rear extension, loft conversion with creation of dormer windows and extension to garage.  
Location: Boundary House Low Common Swardeston Norfolk NR14 8LG

1. Finance
   1. To review and agree the financial statement to 9th October 2022
   2. To receive the external auditor’s report and certificate
   3. To agree invoices for payment in accordance with budget

BACS £480.00 PKF Littlejohn LLP Audit fee

BACS £200.47 Norse Eastern Ltd Play area/bus shelter

BACS £96.82 C Jowett Clerks salary

BACS £64.40 HMRC PAYE

BACS £200.00 Friends of Swardeston Donation

Common

1. To consider correspondence received
2. To adjourn the meeting for public participation
3. To consider agenda items for next meeting